



Community Economic Development Program Application

KDCDC Community Economic Development (CED) Program

The CED program was developed as a comprehensive strategy to achieve economic prosperity for the communities in our catchment area, extending between Black River-Matheson, Holtyre, Ramore, Kirkland Lake, Virginiatown, Larder Lake, Englehart, Charlton, and Matachewan. The program is available to organizations and not-for-profit groups whose projects aim to create thriving communities and build brighter futures for all area residents.

The CED Program has an annual budget of \$50,000. The maximum allocation per application is \$5,000, unless otherwise approved. There will be four regularly scheduled intake dates: April 15, July 15, October 15, and January 15. The KDCDC Board may at its discretion, authorize additional intakes.

Application Requirements

1. One application form must be submitted for each funding request.
2. Application forms must be submitted to the contact listed below by paper or email.
3. Contributions must be used within 60 days from receipt of funding unless a specific exemption was approved at time of funding approval.
4. Within 90 days after the funded activity is complete, the recipient must submit a written report to the KDCDC Board summarizing the activity that took place and its impact on the community. A financial report on the activity must be included. This must be endorsed by the organization's board of directors, governing body, or an individual with authority to legally bind the organization or authorized to conduct financial transactions for the organization.

Please submit your application to:

Emma Archer
Community Economic Development Officer
23 Government Road East
Kirkland Lake, ON P2N 3M6
705-567-3331
e.archer@kdcdc.com



Société de développement communautaire
Kirkland & District
Community Development Corporation

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Organization Information

Name of Organization:

Address:

Contact Person:

Telephone:

Email:

Briefly describe your organization's mandate and activities:

The following must be attached to the application:

List of officers and members of the Board of Directors and staff.

Current year operating budget & Project budget (if different than operating budget).

Most recent audited or board endorsed financial statements.



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Project Information

Project Title:

Project Location:

Project Purpose:

(Include an explanation of how it will create thriving communities and build brighter futures for area residents)

Project Timeline:

Indicate the languages in which this project is offered (select all that apply):

English

French

Other:



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Project Information

Partners, their Role and Financial Contribution (if applicable):

Outline the plan to continue this initiative in the future (if applicable):



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Project Budget

Total Cost of Project:

Amount Contributed from Organization's Own Funds:

Amount Requested from Community Economic Development Program:

How will funds from the Community Economic Development Program be used:

How will you acknowledge KDCDC's contribution if funding is granted?



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Project Budget

- List only the base cost of each item, excluding taxes and any potential rebates.
- Obtain quotes and/or written agreements for all goods and services. Ensure no conflict of interest exists, either directly affecting the financial well-being, career prospects, or property values of any member, or indirectly impacting their spouse, child (any age), or parent. For improvement requests concerning a facility not owned by the applicants, include a written permission from the owner alongside the contractor quote.

Description of Expense

Cost (\$)